

# **North Edwards Water District**

## **General Meeting**

### **September 15, 2025 Minutes**

PLACE: 13525 Fran Street

North Edwards, CA

TIME: 5:00 PM

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#### **ATTENDEES**

Directors

Gary Westmoreland, President  
Mark Swann, Vice President  
Shelley Thurman, Secretary  
Susan Galloway, Treasurer

Administrator

Staff

Dan Demoss  
Erin Bachara, Secretary  
Estevan Garibay, Regional Manager

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1) CALL TO ORDER

- a. Meeting called to order at 5:01 PM by President Gary Westmoreland.

2) PLEDGE OF ALLEGIANCE

3) DIRECTORS' ROLL CALL:

Directors Present:

- a. Gary Westmoreland, President
- b. Susan Galloway, Board Member
- c. Mark Swann, Board Member
- d. Shelley Thurman, Board Member

4) PUBLIC TIME: N/A

5) BOARD MEETING MINUTES:

- a. Director Swann 1<sup>st</sup> a motion to accept August 18<sup>th</sup>, 2025 minutes, President Westmoreland 2<sup>nd</sup> motion. Motion approved with corrections.

6) FINANCIAL REPORT:

- a. Director Thurman 1<sup>st</sup> a motion to accept August 18<sup>th</sup>, 2025 minutes, Director Galloway 2<sup>nd</sup> motion. Motion approved.

7) GENERAL MANAGERS REPORT:

Report from Ryan Mahoney:

- a. Stantec has received the required documents and forms from Kern County LAFCo for official annexation of Fountain Trailer Park and is in the process of reviewing/completing them
- b. Stantec has confirmed with the Kern County Department of Public Health has records of the Desert Palms Mobile Home Park.
- c. It is registered as a State Small Water System.
- d. We received all Public Health's documents on this system from the past few decades and are reviewing it for relevant details.
- e. We have found some recent contact information for the owner, based on the above records, and are following up.

8) MAINTENANCE & DISTRIBUTION REPORT:

- a. Two customer complaints about price. It was explained to both customers.
- b. 31 Shut off letters sent out.
- c. Six Customers were shut off and locked off. All but one is back on.
- d. One shut off was performed (Due to account closing).
- e. One unlocked for realtors. The locked back up.
- f. One is still off for non-payment.
- g. No Main Leaks
- h. 2 Service line leak
- i. Leak was on Fran St. McLain's was called out, the leak was trenched and service line was replaced.
- j. Leak was on Fox St. at meter. Our techs clamped and fixed leak.
- k. One new account in July.
- l. Eleven non-operable meters were replaced.
- m. Weed clean up.
- n. Clearing out hydrant areas.

10. BOARD CHECKS: Given

11. ADJOURNMENT: Director Thurman motions to adjourn meeting, Director Galloway 2nds motion.  
Meeting adjourned at 5:30pm.