

North Edwards Water District General Meeting December 15, 2025 Minutes

PLACE: 13525 Fran Street

North Edwards, CA

TIME: 5:00 PM

ATTENDEES

Directors

Gary Westmoreland, President
Mark Swann, Vice President
Shelley Thurman, Secretary
Susan Galloway, Treasurer

Administrator

Staff

Dan Demoss
Erin Bachara, Secretary
Estevan Garibay, Regional Manager

- 1) CALL TO ORDER
 - a. Meeting called to order at 5:04 PM by President Gary Westmoreland.

- 2) PLEDGE OF ALLEGIANCE

- 3) DIRECTORS' ROLL CALL:
 - Directors Present:
 - a. Gary Westmoreland, President
 - b. Susan Galloway, Board Member
 - c. Mark Swann, Board Member (Zoom)
 - d. Shelley Thurman, Board Member

- 4) PUBLIC time:
 - N/A
- 5) BOARD MEETING MINUTES:

- a. Director Swann 1st a motion to accept October and November, 2025 minutes, President Westmoreland 2nd motion. Motion approved.

6) FINANCIAL REPORT:

- a. Director Swann asked about the ordering of a new computer. Erin explained the computer in office is old and not compatible with Windows 11.
- b. Director Galloway asked about Adobe billing twice. Erin explained that Adobe added a AI fee but it has now been removed.
- c. Director Galloway 1st a motion to accept October and November, 2025 Financials, President Westmoreland 2nd motion. Motion approved.

7) GENERAL MANAGERS REPORT:

Dan

- a. District needs to investigate Cyber Insurance. Dan will do a presentation on cyber insurance in coming months.
- b. Will Serve letter went out to Frontage Rd. development. Jim our lawyer wrote letter with conditions.
- c. Explained water thief. Thief was ticketed.
- d. LDS church's hydrant was stolen.
- e. Changed next two board meetings to Jan 28th & Feb 23rd.

8) MAINTENANCE & DISTRIBUTION REPORT:

NEWD Operations Report

Oct2025

Customer complaints

OCT:

- 1) No customer complaints.

NOV:

- 2) 1 customer complaint. Bill to high, Bucket test was conducted and was correct. Problem on customer's side.

Customer Shut offs

OCT:

- 3) 9 Shut off letters sent out.
- 4) 1 Customer was shut off and locked off. Is currently Still off.
- 5) 1 shut off was performed (Due to account closing).

NOV:

- 6) 14 shut off letter sent out.
- 7) 1 was Lock off performed. Customer Paid in full and was turned back on.
- 8) One shut off was performed (Due to account closing).
- 9) One turn on for a realtor. Then was locked back up.

Water main and service line leaks

OCT: No Main Leaks 1 Service line leak

- Leak was on Clement St. McLain's was called out, the leak was trenched, and service line was replaced.

NOV: No Main 2 Service line leak

- Leak on Glendower. McLain's called out and repaired leak on curb stop.
- Slow Leak on Davenport McLain's called out, Ordered tapped repair clamp.

Others

OCT:

1. One new service put in on Margo St.
2. One new meter box Replacement on fox.
3. Weed abatement.

NOV:

- Call out for no water at duplex on Davenport. Neighbor had turned all four duplexes off to fix a leak on their side.
- Shut off on Lamel so customer can fix leak on customer side. Water back on.
- Shut off on Gilbert so customer can fix leak on customer side. Water back on.
- Shut off for house sell by owner.
- Turned water on for ReMax to do property clean up.
- 2 Water turn ons for customer that were selling home sells.

OCT:

Production: 2.02 mg

Sold: 1.71

Loss: 15 %

NOV:

Production: 1.53 mg

Sold: 1.41

**Loss:
7.8%**

10. BOARD CHECKS: Given

11. ADJOURNMENT: Director Thurman motions to adjourn meeting, Director Galloway 2nds motion.
Meeting adjourned at 5:47pm.